

# Nomination Papers for Candidates for the Liberal Party of Canada

All Nomination papers must be  
accompanied by a Criminal Record check  
and a Credit Report

You can obtain a credit report through a credit reporting agency such as Equifax  
([www.equifax.ca](http://www.equifax.ca)) or TransUnion ([www.transunion.ca](http://www.transunion.ca)).

As Amended by the National Election  
Readiness Committee, May 7, 2009.

## Form 1

### Nomination Contestant Personal Information Form (for use by a nomination contestant who was NOT a candidate for the Liberal Party of Canada in the general election of October 14, 2008)

1. This Personal Information Form must be completed fully and frankly by each candidate for nomination as a candidate of the Liberal Party of Canada (hereinafter referred to as a "Potential Nomination Contestant") who was NOT a candidate for the Liberal Party of Canada in the general election of October 14, 2008. All items must be completed on this Form. If you answer "Yes" to a question, written details must be provided.
- 2. IT IS IMPORTANT TO EMPHASIZE THAT NEITHER THE COMPLETION NOR THE SUBMISSION OF THIS FORM ENTITLES A POTENTIAL NOMINATION CONTESTANT TO BE APPROVED, AND THEREBY BECOME A QUALIFIED NOMINATION CONTESTANT.**
3. The Form must be signed (and initialed where necessary) manually and not mechanically or electronically. No faxes or copied versions will be accepted. Please type or print using BLOCK letters. **Failure to respond to all questions accurately and completely may delay the application for approval of the Potential Nomination Contestant and may result in the refusal to approve you as a Qualified Nomination Contestant.**
4. All attachments pertaining to any questions must be made exhibits to this Form and each one must be so marked. All signatures must be originals. The Commissioner of Oaths/Notary Public before whom the statutory declaration at the end of this Form is made, as well as the person completing this Form, must sign all attachments.
5. Completion of any of the questions set out in this Form may be waived by the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory in respect of any Nomination Contestant or in respect of all of them in a province or territory.

## Personal Information Form

### 1.0 Basic information

#### 1. a Identification

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Family name

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Full legal given names

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Name(s) by which you are commonly known

1. b Personal information (no abbreviations)

Male  Female

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Date of birth: Day Month (in words) Year

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Place of birth: City Province/State Country

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Marital status Number of dependants (if any)

1. c Current residential address (no abbreviations)

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Street address City

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Province Country Postal code

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Residential phone number

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Office phone number

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Mobile phone number

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Email address Website

1. d Residential history for past 10 years (no abbreviations)

*Provide attachments if additional space is necessary.*

<b>Street address, City, Province/State, Country, Postal/Zip code</b>	<b>From (Month/Year)</b>	<b>To (Month/Year)</b>
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1. e      Citizenship (no abbreviations)

Are you a Canadian citizen?       Yes       No

List any countries (other than Canada) of which you are or have been a citizen or which assert obligations of citizenship over you.

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1. f Professional designation(s)

List all professional designations that you have and professional associations to which you belong (please include your membership number where applicable):

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1. h Positions with political parties

Provide the name of any municipal, provincial, territorial or federal political party, in any jurisdiction, in which you have been a member, the positions you held or sought (if any) and the period during which you held the position(s) or the date on which you sought them. Use an attachment if necessary.

Name of political party	Position held with political party	From (Month/Year)	To (Month/Year)

1. i Involvement with organizations

What social, recreational, political, cultural, community or other organizations in Canada or elsewhere, whether formally or informally constituted, have you been a member of?

Name of organization	Position held with organization	From (Month/Year)	To (Month/Year)

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1. j Matrimonial and custody proceedings

Are you presently involved in any matrimonial or custody proceedings in any court?

No       Yes (if "Yes", provide details)

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1. k      Electoral district information

In which federal electoral district do you live?

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How long have you lived there?

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**1. l      Publications**

Have you ever written anything that has been published or widely distributed through the Internet or other means? Without limiting the breadth of this question, this includes academic or professional papers, books or textbooks, newsletters, newspaper reports, "op-ed" pieces, columns, letters to the editor, magazine articles, short stories, novels or other fiction. If so, copies of all such writings must be provided herewith or, if the volume of your writing or other obstacles make that impractical, ten representative samples must be provided (extracts from a book will suffice if a copy is not readily available) along with a comprehensive list of all such publications.

No       Yes (if "Yes", provide details)

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**2.0 Change of name or use of different name**

Have you ever had, used or operated under or carried on business under any name other than the names mentioned in Question 1.a of this Form or have you ever been known under any other name? (Name changes resulting from marriage, divorce, court order or any other process should be included, giving appropriate dates.)

- No       Yes (if "Yes", provide details)

<b>Previous names</b>	<b>From (Month/Year)</b>	<b>To (Month/Year)</b>
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### Instructions for Questions 3 through 7

*Full details are required as attachments in respect of any question to which the answer is "Yes". These details must include the circumstances, the relevant dates, the names of the parties involved and the final determination if known. All questions must be answered with YES or NO unless otherwise specified.*

#### 3.0 Proceedings by regulators and miscellaneous information

**3. a** Have you personally ever been the subject of disciplinary action undertaken by any tribunal, organization or society? If so provide details.

No  Yes (if "Yes", provide details)

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**3. b** Have you ever been suspended, expelled or required to withdraw from a post-secondary institution? If so provide details.

No  Yes (if "Yes", provide details)

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**3. c** Have you ever been discharged, suspended or asked to resign from any employment? During your employment have you been involved in any law suits, dismissal for cause, unfair or illegal employment or labour practices, been charged or found guilty of sexual or other harassment, been involved with any misappropriation of funds or fraud, been disciplined by any professional association, breached any tax or immigration statutes or any other matters of a similar nature, had any improper dealing with governments? If so provide details.

No  Yes (if "Yes", provide details)

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**3. d** Have you ever been denied or had revoked a license or permit the procurement of which required proof of good character? If so provide details.

No  Yes (if "Yes", provide details)

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**3.e** If you have served as a member of a police force or armed forces (a) have any formal charges or proceedings ever been instituted against you, (b) have you been a defendant in a court martial or similar proceeding or (c) have you ever been discharged from your duties? If so provide details.

No  Yes (if "Yes", provide details)

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**3. f** Have you ever been denied entry into Canada, landed immigrant status or citizenship in Canada or any other country? If so provide details.

No  Yes (if "Yes", provide details)

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**3. g** Have you been the subject of any legal proceeding, inquiry or investigation instituted or undertaken by an agency of government or by a regulatory body in Canada or elsewhere? If so provide details.

No  Yes (if "Yes", provide details)

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**3. h** Do you have any outstanding liabilities to any taxation authorities in Canada? Have you made any special arrangements or special payment plans with respect to any such liabilities? Are there any matters that remain to be resolved with respect to any of your obligations owed to any taxation authority in Canada (unresolved assessment challenges, reassessments, etc.)?

No  Yes (if "Yes", provide details)

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**3. i** Have you been charged or convicted of plagiarism, cheating on examinations or other conduct that was the subject of academic discipline? If so provide details.

No  Yes (if "Yes", provide details)

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#### **4.0 Offences under the law**

*Note: If a pardon under the Criminal Records Act (Canada) has been formally requested and you have received formal written notice that such pardon has been granted and it has not been revoked, you are not obliged to disclose any such pardoned offence. In such circumstances, the appropriate written response would be: "Yes, pardon granted on [date]."*

#### **4.a Past convictions involving other contraventions or criminal offences**

Have you ever been charged in Canada or elsewhere, with any crime, offence or delinquency under a statute or ordinance? If yes, please provide full particulars (use a separate sheet if needed), including applicable dates, places, nature of acts or offences, penalties and pardons.

No  Yes (if "Yes", provide details)

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#### **4.b Current charges or indictments**

Are you currently the subject of a charge or indictment, under any law of any province, territory, state or country for contraventions, criminal offences or other conduct of the type described in Question 4.a?

No  Yes (if "Yes", provide details)

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#### **4.c Partnership or company convictions or current charges or indictments**

Has any partnership or company of which you were at the time of such event a partner, officer, director or beneficial owner of more than 10% of the voting securities, ever been convicted or is any partnership or company in which you hold such a position currently the subject of a charge or indictment, under any law of any province, territory, state or country for contraventions, criminal offences or other conduct of the type described in Question 4.a?

No  Yes (if "Yes", provide details)

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#### **4.d Breach of private rules**

Have you been charged or convicted or involved in any breach of trust or rules of a private organization? During your political career, have you been charged or convicted of any election financing offence, received illegal payments or gifts, breached any Liberal Party of Canada (or any other party) rules, committed fraud or been charged with or found guilty of any abuse or complaint in the holding of a public office? Have you ever resigned a public office? Have you ever been investigated respecting any public office or any campaign for public office? To your knowledge, has anyone campaigning with you or on your behalf done any of the foregoing?

No  Yes (if "Yes", provide details)

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## 5.0 Civil proceedings

**5.a** Has a court in a civil proceeding ever held that you or any partnership or company of which you were at the time of such event a partner, officer, director or beneficial owner of more than 10% of the voting securities committed fraud or similar conduct?

No  Yes (if "Yes", provide details)

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**5.b** Are there any civil proceedings now pending in which fraud or similar conduct on the part of you or any partnership or company of which you are or were at the time such proceedings commenced a partner, officer, director or beneficial owner of more than 10% of the voting securities is alleged?

No  Yes (if "Yes", provide details)

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**5.c** Have you or any partnership or company of which you were at the time of such event a partner, officer, director or beneficial owner of more than 10% of the voting securities been involved in any court in a civil proceeding?

No  Yes (if "Yes", provide details)

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**5.d** Are you or any partnership or company of which you were at the time of such event a partner, officer, director or beneficial owner of more than 10% of the voting securities involved in any issue or controversy that is now or is likely to go to litigation or public review?

No  Yes (if "Yes", provide details)

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**5.e** Are you or any partnership or company of which you were at the time of such event a partner, officer, director or beneficial owner of more than 10% of the voting securities involved in any dispute with a public body or government, whether or not the dispute has gone to litigation or a hearing?

No  Yes (if "Yes", provide details)

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**5.f** Are you presently involved, as a party, witness or otherwise, in any litigation before a court of law or tribunal of competent jurisdiction, which, if publicized before or during an election campaign, could adversely affect your campaign or the campaign of the Liberal Party of Canada or cause embarrassment to the Party of its Leader?

No  Yes (if "Yes", provide details)

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## **6.0 Bankruptcy**

**6.a** Have you ever been declared bankrupt, made a voluntary assignment in bankruptcy, made a compromise or agreement with your creditors or gone out of business leaving debts outstanding or has a receiver or a receiver and manager appointed by or at the request of your creditors ever assumed control of your assets?

No  Yes (if "Yes", provide details including date and jurisdiction of filing)

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**6.b** If so, have you been discharged? *(A copy of the discharge must be attached.)*

No  Yes (if "Yes", provide details)

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**6.c** Has any partnership or company of which you were at the time of such event a partner, director, officer or beneficial owner of more than 10% of the voting securities ever been declared bankrupt or made a voluntary assignment in bankruptcy or had control of its assets assumed by a receiver and manager appointed by or at the request of its creditors?

No  Yes (if "Yes", provide details)

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**6.d** Are you, your spouse or any partnership or company of which you are a partner, director, officer or beneficial owner of more than 10% of the voting securities unable to pay liabilities as they become due?

No  Yes (if "Yes", provide details)

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## 7.0 Judgment or garnishment

Is any judgment or garnishment outstanding against you, in any civil court in any province, state or country for damages or other relief in respect of a fraud or for any reason whatsoever?

No       Yes (if "Yes", provide details)

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## 8.0 Qualification to be a candidate

Section 65 of the *Canada Election Act* is reproduced below. Are you eligible to be a candidate in the next federal election?

Yes       No (if "No", provide details)

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Section 65 of the *Canada Election Act*, S.C. 2002, c. 7, s. 92, provides that the following persons are not eligible to be a candidate:

- (a) a person who is not qualified as an elector on the date on which his or her nomination paper is filed;
- (b) a person who is disentitled under paragraph 502(3)(a) while they are so disentitled;
- (c) a member of the legislature of a province, the Council of the Northwest Territories or the Legislative Assembly of Yukon or Nunavut;
- (d) a sheriff, clerk of the peace or county Crown Attorney in any of the provinces;
- (e) a person who is not entitled under section 4 to vote;
- (f) a judge appointed by the Governor in Council, other than a citizenship judge appointed under the Citizenship Act;
- (g) a person who is imprisoned in a correctional institution;
- (h) an election officer; and
- (i) a person who was a candidate in a previous election and for whom a return, report, document or declaration has not been provided under subsection 451(1), if the time and any extension for providing it have expired.

Section 4 provides that the following persons are not entitled to vote at an election:

- (a) the Chief Electoral Officer;
- (b) the Assistant Chief Electoral Officer; and
- (c) every person who is imprisoned in a correctional institution serving a sentence of two years or more.

**9.0 Full disclosure**

Are you aware of any other material fact not otherwise disclosed in this Form that, if publicly known, could cause your electoral chances or the electoral chances of the Liberal Party of Canada to be materially worsened, could hinder the performance of your public duties as a Member of Parliament or could be used by your opponents against you or the Liberal Party of Canada?

No       Yes (if "Yes", provide details)

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**10.0 References**

Please provide the full names, address, phone and fax numbers for two personal and two business references.

**Personal reference 1**

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**Personal reference 2**

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**Business reference 1**

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**Business reference 2**

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## Caution

**Steps will be taken to verify the answers you have given in this Form including verification of information relating to any previous criminal record.**

## Acknowledgement and Consent

1. I hereby authorize and consent to the collection by the National Campaign Chair and the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory or their designates or any of them of any information whatsoever (which may include personal, credit, criminal or military records or other information) from any source, including without limitation from any person, government, educational institution, police force, military authority, investigative agency, retail credit agency, governing body or other organization, as permitted by law in any jurisdiction in Canada or elsewhere. I will promptly execute and deliver to the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory any further consents, whether verbal or in writing, requested of me.

2. I acknowledge and agree that such information and the information disclosed in this Form may be used by the National Campaign Chair and the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory or their designates or any of them for the purpose of evaluating and substantiating my suitability to be a Qualified Nomination Contestant and/or Candidate and for no other purpose, such use to be made strictly in accordance with all applicable laws governing the use and disclosure of personal information in any jurisdiction in Canada. I understand that all copies of this Form shall be retained in a secure location designated by the National Campaign Chair, the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory.

**ALL ATTACHMENTS MUST BE INITIALED BY THE PERSON COMPLETING THIS FORM AND BY A NOTARY PUBLIC/COMMISSIONER OF OATHS BEFORE WHOM THIS FORM IS EXECUTED. ALL SIGNATURES MUST BE ORIGINALS.**

List any attachments

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## Statutory declaration

I, \_\_\_\_\_, solemnly swear/declare that:

1. I have read and understand the Questions, Caution and Acknowledgement and Consent in this Form.

2. I understand that neither the issuance to me of these materials, nor their acceptance nor my approval as a Qualified Nomination Contestant constitutes an agreement by or on behalf of the Liberal Party of Canada or its Leader to the effect that the Leader of the Party has in any way waived or compromised his or her right to designate a person other than myself as the Liberal Party of Canada candidate in the forthcoming election or by-election.

3. I understand that I may be required, either before or subsequent to approval of my candidacy, to consent to any and all background check(s) that the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory considers to be appropriate to have undertaken in the best political interests of the Liberal Party of Canada. I further understand that the results of such background checks shall be kept confidential by the Provincial or Territorial Campaign Chair and any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory and their designates unless, based upon information contained therein, they conclude that it is not in the interest of the Liberal Party of Canada that my candidacy be approved as a Qualified Nomination Contestant and, upon refusal of approval, I claim that the approval was refused without good reason. Notwithstanding the foregoing, I understand and agree that the Provincial or Territorial Campaign Chair and any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory may, upon receiving negative information as a result of such a background check, disclose such information to the National Campaign Chair, to the Leader and to legal counsel in order to consult upon a decision, but those individuals shall not make further disclosure of such information, except in accordance with the foregoing.

4. The answers I have given to the questions in this Form and in any attachments to this Form are true and correct except where stated to be to the best of my knowledge in which case I believe the answers to be true.

5. I make this solemn declaration conscientiously believing it to be true and knowing it is of the same legal force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Sworn/declared before me at the City of \_\_\_\_\_  
in the Province of \_\_\_\_\_  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
A Commissioner of Oaths/Notary Public

Print name: \_\_\_\_\_

} \_\_\_\_\_  
Nomination Contestant

**Note: This Form must be executed in the presence of a duly authorized Commissioner of Oaths or Notary Public in and for the jurisdiction in which it is sworn.**

**Form 2**  
**Supplementary Personal Information Form**

**Nomination Contestant name:** \_\_\_\_\_

**1. Education and interests**

Educational background (please attach verifying documents):

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Specialized training:

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Languages spoken and/or written (please specify proficiency):

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Hobbies, recreational and pursuits:

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Other information that you consider the Party should have in order to “get to know you”

(feel free to expand and attach additional material as you see fit):

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**2. Reasons for running**

Why did you become a member of the Liberal Party of Canada?

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Why do you want to represent your electoral district in the Parliament of Canada?

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**3. Candidate profile**

3.1 Do you live in the electoral district in which you plan to seek the nomination?

Yes       No

If “Yes”, how long have you lived or worked in your electoral district?

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3.2 What elected, appointed, or practical experience have you had in the following governments, organizations or associations?

The federal government:

**Involvement**

**Dates**

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The provincial government:

**Involvement**

**Dates**

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Any other level of government or governmental organization:

**Involvement**

**Dates**

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Boards, commissions or task forces:

**Involvement**

**Dates**

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Community, cultural and non-profit organizations:

**Involvement**

**Dates**

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Union, corporate, professional or business experience:

Involvement	Dates
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Other:

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3.3 What, if any, experience/training do you have in election campaigns?

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3.4 Have you had experience in public speaking, both to large and small groups, and if so, elaborate?

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3.5 What experience have you had in public debating?

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3.6 What training or experience have you had with the media (print, radio or TV)?

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3.7 What experience have you had in receiving and answering correspondence?

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3.9 In your judgment, who would your principal opponent be in your electoral district if you were the Liberal Party of Canada candidate?

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3.10 If you become the Liberal Party of Canada candidate, what strategy would you employ to defeat your principal opponent in your electoral district?

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3.11 What are your principal sources of information with respect to federal politics and issues your electoral district?

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3.12 How do you plan to approach raising funds for your nomination and potential candidacy?

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3.13 With which community or interest groups in the electoral district do you have strong person relations?

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3.14 Have you ever been associated with any organizations that engage in or promote any public policy that encourages hatred against people or persons on the basis of ethnicity, language, colour, religion, culture, gender, or sexual orientation?

No       Yes (if "Yes", provide details)

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### Acknowledgement

**I acknowledge and agree that the information disclosed in this Form may be used by the National Campaign Chair, the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory or their designates or any of them for the purpose of evaluating and substantiating my suitability to be a Qualified Nomination Contestant and/or Candidate and Member of Parliament representing the Liberal Party of Canada and for no other purpose, such use to be made strictly in accordance with all applicable laws governing the use and disclosure of personal information in any jurisdiction in Canada. I understand that all copies of this Form shall be retained in a secure location designated by the National Campaign Chair and the Provincial or Territorial Campaign Chair.**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
and signed before me on that date.

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Witness

Print name: \_\_\_\_\_



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Nomination Contestant

**Form 3**  
**Support for Candidate**

In consideration of the Liberal Party of Canada approving me as a Qualified Nomination Contestant for the electoral district of

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I, the undersigned, undertake to support the candidacy of whomsoever shall be the Liberal Candidate for the next federal election or by-election in this electoral district and further undertake and confirm in the event that if I do not win the nomination, that I will not, in any electoral district in Canada, seek election as an independent candidate or as a candidate for another political party in that election or any simultaneous by-election.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
and signed before me on that date.

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Witness

Print name: \_\_\_\_\_



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Nomination Contestant

**Form 4**  
**Candidate Contract**  
**(TWO signed copies required)**

BETWEEN:

The Liberal Party of Canada and the Federal Liberal Agency of Canada  
(collectively, the "Party")  
and

\_\_\_\_\_  
*(insert name of Nomination Contestant)*

*("I" or "me")*

In consideration of the review by the Liberal Party of Canada of my submission of the required forms to permit me to be considered for approval as a Qualified Nomination Contestant for the electoral district of

\_\_\_\_\_  
*(insert name of relevant Electoral District)*

I, the undersigned, Potential Nomination Contestant for the Liberal Party of Canada for the said electoral district hereby agree and recognize that I am contractually bound to the Federal Liberal Agency of Canada (the chief agent of the Liberal Party of Canada), and through it, to the Liberal Party of Canada as follows:

1. I affirm that I agree with the principles contained in the Preamble to the Constitution of the Liberal Party of Canada;
2. I will actively support the principles contained in the Preamble to the Constitution of the Liberal Party of Canada;
3. I will support and advance the purposes of the Liberal Party of Canada as set out in Section 2 of the Constitution of the Liberal Party of Canada;
4. I agree to be bound by the Constitution of the Liberal Party of Canada and the provincial or territorial association in respect of which the relevant Electoral District is located, as well as the *National Rules for the Selection of Candidates for the Liberal Party of Canada* (the "National Rules") and the corresponding provincial or territorial rules, and I acknowledge that I have obtained copies and have read and understand each of these four (4) documents;
5. In respect of the Nomination Contest and any election in which I may participate as a candidate endorsed by the Liberal Party of Canada, I agree to comply with the laws of Canada, including the Canada Elections Act;
6. I agree to inform the Provincial or Territorial Campaign Chair and any other person or persons appointed as contemplated by the National Rules as the campaign chair or co-chairs for the relevant province or territory as soon as possible if the information in my Personal Information Form(s) changes or if such forms cease to be complete;

7. I agree to submit all disputes relating:
- a. to the Liberal Party of Canada's candidate nomination and selection procedure, and in particular to any aspect of the process for application or approval of Qualified Nomination Contestants, or the preparation, conduct, or outcome of a candidate nomination meeting;
  - b. to the construction or application of the Constitution or rules of the Liberal Party of Canada; or
  - c. to the construction or application of the Constitution or rules of the Provincial or Territorial Association for the province or territory in which the relevant Electoral District Association is located,

to the Permanent Appeal Committee of the Liberal Party of Canada, and undertake both to abide by the Rules of Procedure of that Committee and by any order or decision of the Permanent Appeal Committee without recourse to any other court or adjudicative body whatsoever, and I hereby expressly waive any right I may otherwise have to apply to any court in Canada concerning any dispute or issue arising out of any such matter;

8. I specifically and expressly acknowledge that I have been made aware of the time limitations for initiating an appeal to the Permanent Appeal Committee as set out in Section **Error! Reference source not found.** of the National Rules and agree that a failure to abide by those time limitations may leave me without recourse in respect of any complaint I may otherwise have.
9. I agree that, if the Liberal Party of Canada or any duly authorized official thereof does not approve my candidacy or revokes my endorsement as a Qualified Nomination Contestant or as a Candidate, I will take all necessary steps to withdraw as a Nomination Contestant or Candidate of the Party, cease to represent myself as a Nomination Contestant or Candidate of the Party; and take all necessary steps to have removed any indication on any ballot of an affiliation between me and the Party;
10. I agree to keep confidential all membership lists of the Party, all constitutions and rules, not otherwise previously made public, of the Liberal Party of Canada and the provincial or territorial association in which the relevant Electoral District Association is located, and all discussions, proceedings and appeals arising in respect of the Nomination Contest and all subject matter thereof, and to use all of same only for the purpose of the Nomination Contest as set out in the Rules;
11. I consent to the Liberal Party of Canada, through such persons as it or its agents may authorize, collecting personal information relating to me, including the information provided by me and provided by others to the Party with my consent, and the use of that information for the purpose of evaluating and substantiating my suitability to be a Qualified Nomination Contestant, Candidate and Member of Parliament representing the Liberal Party of Canada and for no other purpose, such use to be made strictly in accordance with all applicable laws governing the use and disclosure of personal information in any jurisdiction in Canada. I will promptly execute and deliver to the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory any further consents, whether oral or in writing, requested of me;

12. I agree that, if I become a Candidate, I will be required to enter into a further contractual obligation with the Federal Liberal Agency of Canada and the Liberal Party of Canada to transfer all lists, data and information collected in the course of the nomination contest and the election campaign, and to purchase and use such goods and services for use in my campaign as they may require, including, without limiting the generality of the foregoing, the Party's "Riding Services Package" and campaign software;
13. I agree to indemnify the Party and any persons acting on behalf of the Party for all costs and expenses incurred by them in any proceedings arising from any dispute relating to the Liberal Party of Canada's candidate nomination and selection procedure or the construction or application of the constitutions or rules of the Liberal Party of Canada and the provincial or territorial association in which the relevant Electoral District Association is located;
14. I agree that any notice or communication required to be given to me in accordance with the constitutions or rules of the Liberal Party of Canada and the provincial or territorial association in which the relevant Electoral District Association is situate shall be delivered to me at the address, email or fax number that I have provided, or that I may, in writing, provide from time to time, and that I shall be deemed to have received them on the date of such delivery;
15. The invalidity or unenforceability of any provision of this Candidate Contract and Undertaking or of any covenant in it shall not affect the validity or enforceability of any other provision or covenant in it and the invalid provision or covenant shall be deemed to be severable;
16. This Candidate Contract and Undertaking shall at all times and in all respects be governed and construed in accordance with the laws of Canada and of the Province or Territory in which the relevant Electoral District Association is located.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
and signed before me on that date.

\_\_\_\_\_

Witness

Print name: \_\_\_\_\_



\_\_\_\_\_  
Nomination Contestant

Accepted by the Federal Liberal Agency of Canada on its own behalf and for the Liberal Party of Canada

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

\_\_\_\_\_  
Federal Liberal Agency of Canada

**Form 5**  
**Financial Responsibility**

In consideration of the Liberal Party of Canada approving me as a Qualified Nomination Contestant for the electoral district of

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I, the undersigned, hereby assign to the Federal Liberal Agency of Canada 50% of the reimbursements of campaign expenses my official agent may be eligible to receive from the Receiver General of Canada pursuant to sections 464, 465, and 470 of the *Canada Elections Act* and agree that I and my official agent will sign further assignments and other documents as may be necessary to give further legal effect to this assignment. In particular, I will irrevocably instruct my official agent to designate the Federal Liberal Agency of Canada as the payment recipient per sections 464(2) and 465(3) of the *Canada Elections Act* with the understanding that the Federal Liberal Agency of Canada will receive the full payment from the Receiver General for Canada and in turn the Federal Liberal Agency will forward to my official agent 50% of the payment received by it.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
and signed before me on that date.

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Witness

Print name: \_\_\_\_\_



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Nomination Contestant

Form 6  
Nomination Papers

We, the undersigned members in good standing of the Electoral District Association hereby nominate

\_\_\_\_\_

to be a Qualified Nomination Contestant to be a Candidate for the Liberal Party of Canada in the federal electoral district of

\_\_\_\_\_

Dated this \_\_\_\_ day of \_\_\_\_\_, 200\_\_.

Name (print)	Signature	Verified
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____
16. _____	_____	_____
17. _____	_____	_____
18. _____	_____	_____

---

to be a Qualified Nomination Contestant to be a Candidate for the Liberal Party of Canada in the federal electoral district of

---

**Name (print)  
Verified**

**Signature**

19.	_____	_____	_____
20.	_____	_____	_____
21.	_____	_____	_____
22.	_____	_____	_____
23.	_____	_____	_____
24.	_____	_____	_____
25.	_____	_____	_____
26.	_____	_____	_____
27.	_____	_____	_____
28.	_____	_____	_____
29.	_____	_____	_____
30.	_____	_____	_____
31.	_____	_____	_____
32.	_____	_____	_____
33.	_____	_____	_____
34.	_____	_____	_____
35.	_____	_____	_____

**Form 7**  
**Sample Format Call of Meeting**

Dear President of [Electoral District Association]:

Pursuant to the Rules for the Selection of Candidates for the Liberal Party of Canada for [province or territory] (the "PTA Rules"), I hereby issue the Call for a Meeting to nominate a candidate in the forthcoming election in [electoral district]. The Meeting is being called pursuant to the provisions of section ● of the PTA Rules.

The key dates, and the election officials, are as follows:

- Cut-off for eligibility to vote at the Meeting, pursuant to section ● of the PTA Rules: [date]
- Nominations close; nominations must be filed or faxed to me at my office at [address and fax number]: [date]
- The nomination Meeting will be held at [time] a.m./p.m. on [date] at [name place and provide address].
- The Chair of the Meeting will be [name]
- The Returning Officer for the Meeting will be [name]

In order for a Nomination Contestant to be eligible to run for nomination, they are required to file completed Forms 1 (or 1A if applicable), 2, 3, 4, 5, 6 and 8 under the National Rules [and Forms ● and ● under the PTA Rules] **prior to the close of nominations.**

With regard to the notice provisions of section ● of the PTA Rules, members of the Electoral District Association as of ● must receive notice of the Meeting [number of days] prior to the Meeting. I am satisfied that the executive of the Electoral District Association will undertake the distribution of the notice in accordance with the National Rules and PTA Rules to ensure that notices are distributed in time.

I look forward to a successful Meeting and election.

Yours very truly,

Provincial or Territorial Campaign Chair

**Note: This is a sample format. It is to be used for the Call of a Meeting not notice of a Meeting.**

**Form 8**  
**Financial Agent Appointment and Undertaking**

I, \_\_\_\_\_ a Nomination Contestant for the Liberal Party of Canada in the federal electoral district of \_\_\_\_\_ have appointed the person named below as my financial agent pursuant to the *Canada Elections Act*.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**X** \_\_\_\_\_  
(Nomination Contestant's signature)

**1. Identification of Financial Agent**

\_\_\_\_\_  
Family name

\_\_\_\_\_  
Full legal given names

**2. Current residential address of Financial Agent (no abbreviations)**

\_\_\_\_\_  
Street address City

\_\_\_\_\_  
Province Country Postal code

\_\_\_\_\_  
Residential phone number

\_\_\_\_\_  
Mobile phone number

\_\_\_\_\_  
Email address Website

**3. Current office address of Financial Agent (no abbreviations)**

\_\_\_\_\_  
Street address City

\_\_\_\_\_  
Province Country Postal code

Office phone number \_\_\_\_\_

Office fax number \_\_\_\_\_

Mobile phone number \_\_\_\_\_

Email address \_\_\_\_\_ Website \_\_\_\_\_

### Undertaking of Financial Agent

In consideration of the Liberal Party of Canada approving \_\_\_\_\_ (the "Nomination Contestant") as a Qualified Nomination Contestant for the electoral district of \_\_\_\_\_, I, the undersigned, hereby undertake and confirm as follows:

1. I am the person appointed by the Nomination Contestant in this Form 8 Financial Agent Appointment and Undertaking as his or her financial agent, I am eligible to be the financial agent of the Nomination Contestant in accordance with section 478.05 of the *Canada Elections Act*.

2. I consent to act as the financial agent on behalf of the Nomination Contestant in accordance with the terms of the *Canada Elections Act*.

3. I have read the National Rules for the Selection of Candidates of the Liberal Party of Canada, the corresponding Rules for the Province/Territory of \_\_\_\_\_, and the appropriate publications of Elections Canada relating to the administration of nomination contests, and understand my obligations under all of them, as financial agent for \_\_\_\_\_.

4. I will comply in all respects with the National Rules for the Selection of Candidates of the Liberal Party of Canada, and with the corresponding Rules for the Province/Territory of \_\_\_\_\_, and in particular, will maintain accurate books and records of the Nomination Contestant's campaign, will comply with the reporting procedures as outlined in the *Canada Elections Act*, and will provide copies to the National Office of the Liberal Party of Canada all material that either the Nomination Contestant or I am required to submit to the Chief Electoral Officer in accordance with the *Canada Elections Act*.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
and signed before me on that date.

\_\_\_\_\_  
Witness

Print name: \_\_\_\_\_

} \_\_\_\_\_  
Financial Agent