



PROCEDURE FOR OBTAINING MEMBERSHIP FORMS FOR THE PURPOSE OF RECRUITMENT

Any member of the Liberal Party may obtain from the LPC(O) office up to 25 membership forms for a riding in which they hold a current membership, for a fee of \$1 per form.

REQUESTING:

To obtain the forms, the individual should provide by fax, email or in person the following:

1. Request for Membership Forms (R-1), including payment information;
2. Government identification with name and signature; (Copy front and back)
3. Address for shipping, if applicable.
4. Your phone number and e-mail address.

OBTAINING:

You may pick up the forms you requested at the LPC(O) office on the next pick-up day occurring a minimum of 48 hours after you make the request.

Pick Up Days: Monday / Wednesday / Friday
10:00am– 12:00pm and 1:00pm – 4:00pm

If you have requested the forms be delivered to you, we will send them by Canada Post lettermail. If you wish to expedite delivery, we can send them by FedEx overnight service on your request, for flat fee of \$25 over and above the cost of the forms, billed to your credit card.

LPC(O) can only deliver forms to the person requesting them, and not a 3rd party on your behalf.

RETURNING:

You may return completed forms to the LPC(O) office on the following days:

Drop Off Days: Tuesday / Thursday
10:00am– 12:00pm and 1:00pm – 4:00pm

ADDITIONAL NOTES:

Additional forms may be issued on a 1-for-1 basis. For example upon the return of 20 forms from an individual's allotment; they will be entitled to purchase 20 more at \$1 per form, up to a maximum of 25 at one time, ad nauseum. This is subject to the above timelines for obtaining forms.

Forms returned to LPC(O) **must** have payment for the membership fee attached and the yellow carbon copies intact. All memberships are \$10. There are no reduced rates for youth or senior

Any individual or organization returning more than 25 forms at one time **must** accompany their forms by an electronic spreadsheet with the membership data, which can be obtained from LPC(O).

FOR MORE INFORMATION:

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